



15 Questions to Ask Before Hiring Any Vendor or Service Provider


Title: Vet Smarter: 15 Questions to Ask Before You Say Yes

Description: A vendor screening checklist to help you avoid wasted time, money, and risk.

Content:

Before signing a contract or hiring a new vendor, ask these:

1. What specific problem are they solving for you?
2. Do they have experience in your industry?
3. What happens if they underdeliver?
4. Are there hidden fees or unclear terms?
5. What's their support turnaround time?
6. Can they scale with your business?
7. What tools or systems do they use (and are they compatible)?
8. How do they handle data security or privacy?
9. Who is your day-to-day point of contact?
10. What is their exit/cancellation process?
11. Do they offer onboarding or training?
12. What happens if a key team member leaves?
13. What KPIs will they help you track?
14. What do past clients say (case studies)?
15. What's your gut telling you?

 Print this and keep it in your decision-making toolkit.

